

CITY OF LOS ANGELES

CALIFORNIA

FREDERICK L. JACKSON
INTERIM GENERAL MANAGER



KAREN BASS
MAYOR

**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE: May 28, 2026

TO: LA's Workforce Development System – YouthSource Centers

FROM: Gerardo Ruvalcaba, Assistant General Manager
Workforce Development Division

**SUBJECT: WDS DIRECTIVE No. 26-04
REGIONAL ECONOMIC AND RECOVERY PARTNERSHIPS GRANT –
LOS ANGELES COMMUNITY COLLEGE DISTRICT AND
YOUTHSOURCE SYSTEM PAID WORK EXPERIENCE OPPORTUNITY**

EFFECTIVE DATE

This directive is effective upon the date of issuance.

PURPOSE

The purpose of this directive is to provide all City of Los Angeles (City) YouthSource Centers (YSC) guidelines on using the allocated \$40,000 through the Regional Economic and Recovery Partnerships (RERP) funds to provide work experience opportunities to YSC participants co-enrolled into the Los Angeles Community College District (LACCD) system.

BACKGROUND

The RERP Grant represents acceleration of Regional Plan Implementation efforts and seeks to support its sector strategies and career pathways programs that will achieve economic growth, economic equity, job quality, and job access by funding partnerships between Local Workforce Development Board and Community College Regional Consortia.

REQUIRED ACTION

The YSCs are required to assist with the following:

- YSCs can provide paid work experience to Workforce Innovation Opportunity Act (WIOA) youth co-enrolled into the LACCD System.
- YSCs shall provide eligible youth with up to 200 hours of paid work experience at \$20.00 an hour over the term of the RERP Grant. *

- YSCs submit a budget for review and approval charging no more than 10 percent (10%) of Administrative Cost to project lead Veronica Garcia-Vargas at Veronica.Garcia-Vargas@lacity.org.
- YSCs submit Cash Requests due on or before the fifth (5th) day of the month on City-provided forms.

WDS CONTACT

For questions regarding the transmission of this directive, please contact Veronica Garcia-Vargas, Project Coordinator at Veronica.Garcia-Vargas@lacity.org or at (323) 479-8463, TTY:711.

** This directive serves to update contract terms. The contract will not be amended to reflect the total hours and hourly rate changes.*

GR:DB:BG:VGV:cg